

## DOCUMENT RESUME

ED 376 839

IR 055 312

TITLE BIS Handbook: An Organizational Manual & Directory. 1994-1995. Revised.

INSTITUTION Association of Coll. and Research Libraries, Chicago, IL. Bibliographic Instruction Section.

PUB DATE 94

NOTE 42p.; For 1993-1994 edition, see ED 373 796.

PUB TYPE Reference Materials - Directories/Catalogs (132)

EDRS PRICE MF01/PC02 Plus Postage.

DESCRIPTORS Academic Libraries; Committees; Guidelines; Higher Education; \*Library Associations; \*Library Instruction; Organizational Objectives; \*Organizations (Groups); Research Libraries

## ABSTRACT

This document is an annual guide that serves as the organizational handbook and directory of the Bibliographic Instruction Section (BIS) of the Association of College and Research Libraries (ACRL). It contains five sections: the organizational structure of the BIS, procedural information such as bylaws and the responsibilities of officers and committees, the 1992-93 BIS strategic plan, lists of standing and ad hoc committees complete with the committee charges and members, and an alphabetical list of officers and committee and task force member names and addresses. (DGM)

\*\*\*\*\*

\* Reproductions supplied by EDRS are the best that can be made \*  
\* from the original document. \*  
\*\*\*\*\*

U.S. DEPARTMENT OF EDUCATION  
Office of Educational Research and Improvement  
EDUCATIONAL RESOURCES INFORMATION  
CENTER (ERIC)

- ☐ This document has been reproduced as received from the person or organization originating it.
- ☐ Minor changes have been made to improve reproduction quality.

\* Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

ED 376 839

# BIS HANDBOOK

## An Organizational Manual & Directory

Prepared for  
Officers and Committee Members of the  
ACRL Bibliographic Instruction Section  
by  
The ACRL BIS Communication Committee  
1994-1995

"PERMISSION TO REPRODUCE THIS  
MATERIAL HAS BEEN GRANTED BY

Mary Ellen Davis

2

BEST COPY AVAILABLE

TO THE EDUCATIONAL RESOURCES  
INFORMATION CENTER (ERIC)."

18055-312

## TABLE OF CONTENTS

|                                                 |    |
|-------------------------------------------------|----|
| <b>Organizational Structure</b>                 | 2  |
| <b>Procedural Information</b>                   |    |
| Bylaws                                          | 3  |
| Responsibilities of Officers and Committees     | 6  |
| <b>Strategic Plan</b>                           | 9  |
| <b>Committee Charges and Members</b>            |    |
| Executive Committee and Advisory Council        | 11 |
| Awards Committee                                | 12 |
| Communication Committee                         | 12 |
| Conference Program Planning 1995 Committee      | 13 |
| Conference Program Planning 1996 Committee      | 13 |
| Continuing Education Committee                  | 13 |
| Education for BI Committee                      | 14 |
| Emerging Technologies in Instruction Committee  | 14 |
| Evaluating BI Handbook Task Force               | 15 |
| Guidelines for BI Task Force                    | 15 |
| Instruction for Diverse Populations             | 15 |
| Local Arrangements Philadelphia 1995 Committee  | 15 |
| Local Arrangements Chicago 1995 Committee       | 16 |
| Management of BI Services                       | 16 |
| Membership                                      | 16 |
| Newsletter Editor                               | 16 |
| Nominating 1995 Elections Committee             | 17 |
| Nominating 1996 Elections Committee             | 17 |
| Planning Committee                              | 17 |
| Policy Committee                                | 17 |
| Preconference and Program Manual Task Force     | 18 |
| Teaching Methods Committee                      | 18 |
| Video Task Force                                | 18 |
| "What's in a Name?" Task Force                  | 19 |
| <b>Committee Members: Names &amp; Addresses</b> | 20 |

Revised 1994  
 Trudi E. Jacobson, Chair  
 Communication Committee

## **STRUCTURE OF THE BIBLIOGRAPHIC INSTRUCTION SECTION**

The Bibliographic Instruction Section is composed of an Executive Committee, an Advisory Council, and various standing committees, ad hoc committees, and task forces.

### **Executive Committee**

The Executive Committee has authority over the affairs of the Section and is responsible to the ACRL Board. Its members are the seven elected officers of the Section: Chair, Vice-Chair/Chair-Elect, Secretary, Past Chair, and three Members-at-Large. The entire BIS membership has the opportunity to vote for the officers as part of the general ALA election each spring. Their terms begin immediately after the Annual Conference.

### **Advisory Council**

The Advisory Council is composed of the Executive Committee, plus all the chairs of the standing and ad hoc committees and task forces, and two ex officio members which are the BIS Newsletter editor and the director of the Library Orientation & Exchange Clearinghouse (LOEX). Advisory Council meetings provide a forum for communication and coordination, with committees and task forces reporting on activities and making recommendations for Executive Committee consideration.

### **Committees and Task Forces**

All committee and task force chairs and members are appointed for the coming year by the Vice-Chair/Chair Elect of the Section. It has been the general policy of the Section to try to appoint committee and task force members who have not previously served on Section committees or task forces. In some cases, members are reappointed for a second term. Terms are staggered to provide overlap and continuity. The committee and task force rosters list the term of appointment for each member.

In 1984-85 BIS began the practice of appointing one year internships for each committee in order to provide an opportunity for new members to become acquainted with the work of the Section. The intern's responsibility for taking minutes helps to involve them more fully in the committee's work.

## ACRL BIBLIOGRAPHIC INSTRUCTION SECTION BYLAWS

### Article I. Name

The name of this organization shall be the Bibliographic Instruction Section of the Association of College and Research Libraries, a division of the American Library Association.

### Article II. Mission Statement

The mission of the Bibliographic Instruction Section of the Association of College and Research Libraries (ACRL) is to foster the profession of academic and research librarianship and to enhance the ability of academic and research bibliographic instruction librarians and their libraries to effectively serve the library and information needs of current and potential library users.

### Article III. Membership

Any member of the Association of College and Research Libraries may elect membership in this Section.

### Article IV. Meetings

Sec. 1. The regular meeting of the Section shall be held at the time and place of the annual conference of the American Library Association. Special meetings may be called by the Chair with the approval of the Executive Committee. The Section may, with the Approval of the Board of Directors of the Association of College and Research Libraries, hold closed meetings or joint meetings with other sections.

Sec. 2. Fifteen members of the Section shall constitute a quorum for the transaction of business.

Sec. 3. Meetings of the Section shall be conducted in accordance with Robert's Rules of Order and these Bylaws. The Chair of the Policy Committee shall act as parliamentarian for the Section.

### Article V. Officers

The officers of the Section shall be a Chair, a Vice-Chair/Chair-Elect, the immediate Past Chair, and a Secretary. The officers serve one-year terms.

### Article VI. Executive Committee

Sec. 1. Composition. The Executive Committee shall consist of the officers and three Members-at-Large who shall serve three-year terms which shall overlap so as to provide continuity of policy.

Sec. 2. Meetings. Regular meetings of the Executive Committee shall be held at the time and place of the annual conference and midwinter meeting of the American Library Association. Special meetings may be called at the discretion of the Chair.

Sec. 3. Powers and Duties. The main function of the Executive Committee shall be to provide direction for the attainment of the object of the Section. The Executive Committee has authority over the affairs of the Section during the period between meetings of the Section, subject to review by the members at a meeting of the Section.

Sec. 4. Quorum. A majority of the members constitutes a quorum at any meeting of the Executive Committee.

### Article VII. Advisory Council

Sec. 1. Composition. The Advisory Council shall consist of the members of the Executive Committee plus the chairs of all standing and special committees of the Section.

Sec. 2. Meetings. The Advisory Council shall meet regularly at the time and place of the annual conference

and midwinter meetings of the American Library Association. Whenever possible, the Advisory Council meeting shall be scheduled following the meetings of the standing and special committees of the Section. The Secretary of the Section shall take minutes at the Advisory Council meeting.

Sec. 3. Function. The purpose of the Advisory Council is to provide a forum for reporting, discussing, and coordinating the work of the sections's various standing and special committees.

Sec. 4. Quorum. A majority of the members constitutes a quorum at any meeting of the Advisory Council. If the chair of a standing or special committee is unable to attend the Advisory Council meeting in person, he/she is responsible for sending a knowledgeable committee member to report on the activities of that committee.

#### **Article VIII. Committees**

Sec. 1. Authorization and Discontinuance. Committees of the Section may be authorized or discontinued by the Chair with the approval of the Executive Committee.

Sec. 2. Standing Committees. Standing Committees may be established to consider matters of the Section that require continuity of attention by the members. When such a committee is established, its function, name, and size shall be determined. Unless otherwise approved by the Executive Committee, members of standing committees shall be appointed for terms of two years and may be reappointed for a second but not a third consecutive term; in no case shall a person serve on a committee for more than four consecutive years. Appointment shall be made in such a manner as to provide continuity in membership.

Sec. 3. Special Committees. Special (Ad Hoc) committees may be established at any time for the performance of a particular assignment. No such committee may be continued beyond two years without review and approval by the Executive Committee.

Sec. 4. Appointments. The Vice-Chair/Chair-Elect shall appoint committee members to fill the vacancies due to occur during his/her term as chair. He/she may request each committee to elect its own chair or may name the chair of each committee.

Sec. 5. Reporting. Committee chairs shall report to the Executive Committee at the Advisory Council meeting held at each annual conference and midwinter meeting of the American Library Association.

#### **Article IX. Nominations and Elections**

Sec. 1. Nominating Committee. The Vice-Chair/Chair-Elect shall appoint a Nominating Committee of at least three personal members of the Section, one of whom shall serve as chair of the committee. This committee shall prepare a slate of at least two nominees for each of the offices of Vice-Chair/Chair-Elect, Secretary, and Member-at-Large.

Sec. 2. Additional Nominations. Additional nominations may be made by petition signed by no fewer than twenty personal members of the Section and filed with the Executive Secretary of the Association of College and Research Libraries at least three months prior to the date on which ballots are to be mailed.

Sec. 3. Nominees. All nominees for office shall be personal members of the Section and shall have consented in writing to their candidates.

Sec. 4. Elections. Elections shall be by mail vote. The candidate receiving the largest number of votes shall be elected.

#### **Article X. Vacancies**

A vacancy in the office of Chair shall be filled, for the remainder of the term, by the Vice-Chair/Chair-Elect. This succession shall not prevent a person who succeeds to the office of Chair because of a vacancy from serving his/her normal term as Chair the next year. If vacancies occur in the offices of Chair and Vice-Chair/Chair-Elect in the same term, the Executive Committee shall elect as Chair, for the remainder of the

term, one of the members of the Executive Committee. Any or all of these vacancies shall be filled by election at the next regular election after the vacancies occur.

**Article XI. Amendments**

Sec. 1. Proposals for amending the bylaws may be made by any committee of the Section or by petition signed by twenty personal members of the Section and shall be presented in writing to the chair.

Sec. 2. Voting. Bylaws may be amended by a two-thirds vote of the members of the Section attending a regular meeting of the Section casting ballots in a mail vote.

First adopted: Chicago, June 27, 1978.

Revisions adopted.

## RESPONSIBILITIES OF ACRL BIS OFFICERS AND COMMITTEES

In addition to specific responsibilities outlined below, each participant in the work of the Bibliographic Instruction Section is encouraged to engage in the following activities:

### ALL:

Attend BIS Advisory Council Meetings.  
Contribute appropriate agenda items to Advisory Council or Executive Committee.  
Confer with Executive Committee members on an on-going basis between conferences.  
Monitor handbook for potential revisions and/or corrections to charges, responsibilities, bylaws, rosters, etc.  
Submit news or other items to newsletter.  
Attend specific BIS or other meetings at request of fellow officers or chairs.  
Review ACRL Guide to Policies and Procedures manual.  
Establish goals and objectives in keeping with the ACRL Strategic Plan and the BIS Strategic Plan.  
Participate in providing information for the ACRL Section Review as needed.

### OFFICERS:

#### Chair:

Submit meeting schedule requests to ALA Conference Arrangements Office.  
Coordinate or delegate coordination for BIS dinner.  
Participate in BIS Orientation sessions.  
Submit agenda items to ACRL Board of Directors (see ACRL Policies and Procedures Manual for submission procedures).  
Attend ACRL Board of Directors meetings as well as other appropriate ACRL/ALA meetings.  
Prepare and distribute agendas for Advisory Council meetings and Executive Committee meetings.  
(distribution list includes Advisory Council, ACRL Office, ACRL President and President-Elect).  
Conduct Advisory Council and Executive Committee meetings.  
Appoint ad hoc BIS committees as necessary.  
Monitor all BIS projects via committee minutes and personal contact.  
Serve on Awards Committee.  
Attend Activities Section Council meetings and also luncheons (if possible).  
Attend ACRL Program Committee meetings.

#### Vice-Chair/Chair-Elect:

Appoint all committee members based upon existing vacancies; ACRL office will provide a list of committee members and their status; Nominating and Conference Program Planning Committees should be appointed by August 1 (all other nominations by March 1). Appointments should provide for balanced representation in terms of gender, geography, experience, institutional affiliation; generally appointments are for two years, reappointments are discouraged. Interns cannot have previously served on a BIS committee and are appointed to a one-year non-renewable position; however, they may be appointed subsequently to any BIS committee as a regular member.  
Receive copies of all new committee member acceptance or reappointment forms and assure that this information is also forwarded to the ACRL Office, BIS Communication Committee Chair, and other appropriate individuals.  
Be well informed of deadlines associated with program planning and communicate these deadlines to chair of the Program Planning Committee.  
Solicit and submit section budget requests to ACRL Budget and Finance Committee at Midwinter.  
Serve on ACRL Activity Sections Council.  
Serve on ACRL Program Planning Committee.

#### Past Chair:

Serve on ACRL Nominating and Appointments Committee.  
Chair Awards Committee.  
Ensure committee chairs submit budget requests for reimbursement.

#### Secretary:

Record, prepare, and distribute minutes of all Advisory Council and Executive Committee meetings, indicating names of all attendees and substance of discussion/actions/announcements. Distribution includes all members of Advisory Council and ACRL Office. Prepare Meeting Highlights forms and "To Do" Lists for Executive and Advisory.  
Solicit and maintain for archival purposes copies of minutes and other relevant correspondence from all BIS committees.  
Engage in Section correspondence with ACRL or other agencies as appropriate on behalf of the Section.  
Attend Communication Committee meetings.  
Assume position of Chair of Communication Committee upon completion of term as Secretary.

#### Members-at-Large:

Responsibilities of all three BIS Members-at-Large:  
Attend Advisory Council and Executive Committee meetings.  
Attend BIS committees and task forces as designated to facilitate section work and communication.  
Serve as liaison to BIS committees and task forces working on publications. When it is determined that a committee or task force is contemplating a publication, Executive Committee will designate a member-at-large to serve as liaison to the group. Executive Committee will consider the term of office of the members-at-large and the time frame of the proposed publication when designating the liaison. The liaison serves as coach for the committee involved in a publication, provides guidance on procedures, and keeps Executive Committee informed on the publication's progress.  
Serve as liaison to or member of committees/task forces/projects of interest to the Executive Committee (e.g., LIRT/BIS 15th Anniversary Task Force).

Responsibilities specific to one member-at-large:

First year: ACRL Chapters Council liaison

Second year: LIRT liaison

Third year: User Instruction for Information Literacy Committee liaison

### COMMITTEE CHAIRS

#### General Activities:

Recommend to Vice-Chair/Chair-Elect prospective committee appointments and/or reappointments.  
Recommend appropriate committee meeting schedule.  
Establish agenda and conduct committee meetings; review minutes taken by intern. Minutes should be sent to ACRL, BIS Chair, Vice-Chair, and Secretary (2 copies), as well as committee members and guests.  
Communicate with all committee members and intern, via mail or telephone, regarding on-going committee business as necessary between conferences.  
Send changes of address for committee members to ACRL, BIS Chair, Vice-Chair, and Communication Committee Chair.  
Prepare and submit budget requests to Vice-Chair; approve and submit reimbursement forms for all committee expenditures.  
Attend Advisory Council meetings and orientation sessions and report as appropriate.  
Attend Executive Committee meetings as appropriate.  
Establish goals and objectives in keeping with the ACRL and BIS Strategic Plans.  
Establish and maintain appropriate timetables for accomplishment of projects, tasks, etc.

Participate in producing information for the ACRL Section Reviews.  
Maintain and update Redbooks.  
Submit committee activities updates to Secretary prior to Midwinter and Annual.

**Specific Activities:**

Each committee, because of its unique purpose and charge, will accumulate and share with subsequent members of the committee, any relevant historical information regarding committee processes and on-going as well as past activities. Insofar as possible, information of historical value should be submitted in written form to the BIS Secretary for preservation in the ACRL BIS Archives and for use in the ACRL Section Reviews.

In addition to the above, Chairs of the following committees must assume specific responsibilities as outlined:

**Communication Committee:**

Update Handbook on annual basis and distribute to all BIS Officers and committee members.  
Coordinate with Executive Committee any BIS press releases to publications such as C & RL News, Cognotes, etc.  
Assist newsletter editor in gathering information by providing for liaisons with each BIS committee.  
Remind committee chairs to send copies of previous minutes and other relevant information to new committee members immediately following their initial appointment.  
Provide for planning and organization of all BIS Orientation sessions.

**Conference Program Planning Committee:**

Secure written agreements from speakers or other participants regarding expectations for program content, etc.  
Arrange for speaker's unique needs, e.g., audio-visual equipment.  
Compile pertinent bibliographies or other handouts to accompany programs.  
Prepare program evaluation materials; share results with Executive Committee and subsequent Conference Program Planning Committees.

**Nominating Committee:**

Obtain list of all ACRL BIS members from the ACRL Office.  
Solicit nomination suggestions from BIS Officers, Committee Chairs, and other appropriate groups of individuals.  
Prepare a slate of at least two nominees for each of the following offices; Vice-Chair/Chair-Elect; Secretary, Member-at-Large.  
Submit slate to ACRL office no later than September 1.  
Maintain list of past and potential nominees.

**COMMITTEE MEMBERS**

Attend BIS Orientation session at commencement of term of committee service.  
Submit agenda items to Committee Chair for meetings.  
Participate in all meetings of committee.  
Communicate as needed with chair and other members between meetings regarding concerns.  
Assume primary responsibility for certain activities for projects as appropriate.

**INTERNS**

Take minutes of committee meetings and submit to chair and/or other members for review. Assume other assignments and determined by needs of individual committees.  
Revised January, 1994.

## 1992-93 BIS STRATEGIC PLAN

The Mission of the Bibliographic Instruction Section (BIS) of the Association of College and Research Libraries (ACRL) is to foster the profession of academic and research librarianship and to enhance the ability of academic and research librarians involved in bibliographic instruction to serve effectively the library and information needs of current and potential library users.

### Strategic Management Directions

Position BIS as the organization of academic and research librarians involved in providing library user education. BIS is the organization which represents them, speaks for them, asserts their interests, and assists them in reaching their goals.

### Goals and Objectives

**Goal I:** To contribute to the total professional development of bibliographic instruction librarians.

**Subgoal A:** To sponsor and encourage opportunities for BI librarians to update existing competencies, learn new skills, and exchange information among peers.

*Objective 1:* Expand the number of opportunities (at reasonable cost) for BI librarians to participate in professional development activities at regional and state locations.

*Objective 2:* Create an ongoing process for assessing continuing education needs and evaluating the success of BIS professional development activities.

*Objective 3:* Coordinate BIS CE program activities with those of related organizations.

**Subgoal B:** To promote a sense of professional identity and peer reinforcement among BI librarians.

**Goal II:** To enhance the capability of bibliographic instruction programs and librarians in academic and research libraries to serve the needs of users.

**Subgoal A:** To develop, disseminate, and review standards and guidelines for bibliographic instruction.

**Subgoal B:** To identify, explore, and act on problems and issues facing bibliographic instruction librarians in academic and research libraries.

**Subgoal C:** To promote and evaluate innovation in bibliographic instruction.

**Subgoal D:** To identify, develop, and promote bibliographic instruction programs for diverse populations.

**Goal III:** To promote and speak for the interest of academic librarians involved in bibliographic instruction.

**Subgoal A:** To enhance the awareness in the academic community of the librarians' instructional role and to develop effective working relationships with faculty and other professionals.

**Subgoal B:** To promote communication and collaboration among all ALA units involved in supporting library instruction.

**Subgoal C:** To develop mechanisms to attract, recruit, and retain outstanding individuals to the field of bibliographic instruction.

**Subgoal D:** To promote the adoption of personnel policies that enhance BI librarians' status, compensation, working conditions, professional development, and CE opportunities.

**Subgoal E:** To help shape library education programs in accordance with the needs of BI in academic libraries.

*Objective 1:* Develop an action plan describing how library schools might address the changing needs of academic BI librarians.

*Objective 2:* Identify areas of BI which might benefit from graduate level research.

*Objective 3:* Create opportunities for dialogue between library school faculty and BI librarians.

**Goal IV:** To promote study, research and publication relevant to bibliographic instruction in academic and research libraries

**Subgoal A:** To identify topics for study and research.

**Subgoal B:** To encourage improvement in research skills among BI librarians.

**Subgoal C:** To support and promote BI research projects, report works in progress, and disseminate research results.

**Subgoal D:** To advance the professional knowledge of BI librarians through development, production, and promotion of BI publications.

**Goal V:** To promote the health, diversity, and viability of the BIS section through membership growth, membership services, and cooperation with other organizations which share common concerns.

**Subgoal A:** Seek new members through a variety of recruitment techniques; extend efforts to retain present members; regularly assess membership needs; provide ACRL officers with timely and useful membership information.

**Subgoal B:** Serve as liaison to other ALA divisions and sections working on instruction and user education issues and work collaboratively with these units on projects and programs of mutual concern.

**Subgoal C:** Support all elected and appointed officers and committee members in fulfilling their leadership roles and committee assignments through carefully prepared programs, publications, and liaison with ACRL division and headquarters staff.

**Subgoal D:** Provide members with a communications forum (e.g., BIS NEWSLETTER) and collegial resource network for the exchange and development of ideas and experiences.

## ALA/ACRL BIBLIOGRAPHIC INSTRUCTION SECTION 1994-95

### EXECUTIVE COMMITTEE (elected)

#### Officers 1993-94

CHAIR  
VICE-CHAIR/CHAIR-ELECT  
PAST CHAIR  
SECRETARY

Katherine Branch  
Esther Grassian  
Lori Arp  
Mary Jane Petrowski

#### Members-At-Large

1992-95  
1993-96  
1994-97

Bee Gallegos  
Susan Hoffman  
Sara Penhale

### ADVISORY COUNCIL

#### Members of the Executive Committee (see above)

#### Standing Committee Chairs (appointed):

|                                                                |                       |
|----------------------------------------------------------------|-----------------------|
| Awards (1994-95)                                               | Lori Arp              |
| Communication (1994-95)                                        | Trudi Jacobson        |
| Continuing Education (1994-96)                                 | Lynn Bailey           |
| Education For BI (1993-95)                                     | Betsy Park            |
| Emerging Technologies in Instr. (1993-95)                      | Barbara MacAdam       |
| Instr. for Diverse Population (1993-95)                        | Kwasi Sarkodie-Mensah |
| Management for Bibliographic<br>Instruction Services (1993-95) | Scott Mandernack      |
| Membership (1994-96)                                           | Eugene Engeldiner     |
| Planning (1994-95)                                             | Barbara Conant        |
| Policy (1993-95)                                               | Mary Beth Allen       |
| Teaching Methods (1993-95)                                     | Loanne Snively        |

#### Ad Hoc Committee and Task Force Chairs (appointed):

|                                             |                                          |
|---------------------------------------------|------------------------------------------|
| Conference Program Planning 1995            | Robert Rose                              |
| Conference Program Planning 1996            | Scott Mandernack                         |
| "Evaluating BI Handbook" Task Force         | Lynn Randall and<br>Valerie Feinman      |
| Guidelines for BI Task Force                | Beth Woodard                             |
| Local Arrangements, Philadelphia 1995       | Betty Tsai                               |
| Local Arrangements, Chicago 1995            | Kristin Jacobsen and<br>Terry Taylor     |
| Nominating 1995                             | Betsy Baker                              |
| Nominating 1996                             | Shirley Cody                             |
| Preconference and Program Manual Task Force | Susan Miller                             |
| Video Task Force                            | Mary Jane Petrowski<br>and Randy Hensley |
| "What's in a Name?" Task Force              | Betsy Wilson                             |

#### Ex officio:

LOEX Clearinghouse  
Newsletter Editor

Linda Shirato  
Stephen Fitt

**AWARDS COMMITTEE (Standing)**

To coordinate BIS Awards including the Miriam Dudley Bibliographic Instruction Librarian Award and the Bibliographic Instruction Publication of the Year Award; to periodically review the selection criteria for honorees; to coordinate publicity related to individual awards and award recipients according to ALA/ACRL award procedures; to evaluate the need for new awards and to investigate ongoing funding sources.

**Chair 1994-95**

ARP, Lori

**Members 1993/95**

|                |                     |
|----------------|---------------------|
| BISHOP, Cliff  | HAGLE, Claudette S. |
| BROYLES, Susan | RAMSDELL, Kristin   |
| DUDLEY, Mimi   | ROSE, Robert F.     |

**Members 1994/96**

|                  |               |
|------------------|---------------|
| DEDONATO, Ree    | WRIGHT, Carol |
| SPENCER, John S. | ZABEL, Diane  |

**COMMUNICATION COMMITTEE (Standing)**

To facilitate communication of information about the Section and its activities to members through a newsletter; to produce annually a handbook as a resource for officers and committee members; to conduct regular orientation activities for prospective or new committee members; and to pursue other appropriate channels of communication outside as well as with the Section.

**Chair 1994-95**

JACOBSON, Trudi E.

**Members 1993/95**

|                         |                   |
|-------------------------|-------------------|
| GARRISON-TERRY, Suzanne |                   |
| HAYNES, Evelyn          | NIBLEY, Elizabeth |
| KENDRICK, Mary Beth     | VOGEL, Kristin    |

**Members 1994-96**

|                     |                   |
|---------------------|-------------------|
| CANTERBURY, Leslie  | JACOBSEN, Kristin |
| CHRISTENBERRY, Faye | ZHANG, Sha Li     |
| COOKSEY, Elizabeth  |                   |

**Intern 1994/95**

ZAMBELLA, Beth Ann

**Ex Officio (Newsletter Editor)**

FITT, Stephen

#### CONFERENCE PROGRAM PLANNING 1995 COMMITTEE (Ad Hoc)

|                |                   |                 |
|----------------|-------------------|-----------------|
| <u>Chair</u>   | ROSE, Robert F.   |                 |
| <u>Members</u> | BARTA, Carol R.   | LEE, Daniel R.  |
|                | BORDEN, Julie     | RIELLY, Loretta |
|                | DEMPSEY, Paula R. |                 |

#### CONFERENCE PROGRAM PLANNING 1996 COMMITTEE (Ad Hoc)

|                |                   |                       |
|----------------|-------------------|-----------------------|
| <u>Chair</u>   | MANDERNACK, Scott |                       |
| <u>Members</u> | FARWELL, Laura    | MULDER, Craig         |
|                | FORD, Collette    | OKA, Christine K.     |
|                | JACKSON, Rebecca  | SARKODIE-MENSAH,      |
|                | LAGUARGIA, Cheryl | Kwasi                 |
|                | LAIDLAW, Sheila   | SIMMONDS, Patience L. |

#### CONTINUING EDUCATION COMMITTEE (Standing)

To facilitate and promote continuing education in the area of academic bibliographic instruction; to provide for discussion forums, preconferences, and other continuing education activities; to investigate innovative methods for delivery of continuing education to the widest possible audience; to cooperate with the ACRL Continuing Education Committee.

|                        |                     |                 |
|------------------------|---------------------|-----------------|
| <u>Chair 1994/95</u>   | BAILEY, Lynn        |                 |
| <u>Members 1993/95</u> | ARNOLD, Judith      | LEDERER, Naomi  |
|                        | CASSEL, Jeris       | MUCHOW, Michael |
|                        | DEW, Stephan        | OSIF, Bonnie    |
|                        | GELTNER, Sharon     | SIDBERRY, Greg  |
| <u>Members 1994/96</u> | BEATON, Barbara     | CLARK, Susan    |
|                        | CALZONETTI, Jo Ann  | EDWARDS, Sherri |
|                        | CARLE, Daria O.     | STILL, Julie    |
| <u>Intern 1994/95</u>  | SMITH, J. Christina |                 |

#### **EDUCATION FOR BI COMMITTEE (Standing)**

To explore, encourage, and foster the development and expansion of the study of bibliographic instruction in library schools; to promote communication between librarians working in the arena of bibliographic instruction and library schools; and to survey and report to the Executive Committee on the status of library education in bibliographic instruction.

Chair 1993/95 PARK, Elizabeth H.

Members 1994/95 AVERY, Christine C.  
STARK, Marcella L.

Members 1993/95 CODY, Shirley NEWBY, Jill  
FOOTE, Jody Bales RODRIGUES, Helena  
KETCHNER, Kevin SCHAD, Maralyn  
LAWSON, V. Lonnie

Members 94/96 CHISMAN, Janet KAPLOWITZ, Joan  
GRIEGO, Francis S. PETERSON, Lorna  
VAN NORTWICK, Barbara

Intern 1994/95 SIMMONDS, Patience L.

#### **EMERGING TECHNOLOGIES IN INSTRUCTION COMMITTEE (Standing)**

To promote and facilitate the use of emerging technologies in bibliographic instruction; to act as a resource and information-sharing vehicle for those who use electronic technologies in bibliographic instruction. Principal areas of interest include new or innovative applications of these technologies in bibliographic instruction.

Chair 1993/95 MACADAM, Barbara

Members 1993/95 BROWN, Barry OKA, Christine K.  
FEINMAN, Valerie STABLER, Karen  
HUPP, Stephen L. TAYLOR, Terry  
LEE, Daniel R. TENOFSKY, Debbie  
MORGAN, Keith

Members 1994/96 BORDEN, Julie FUSELER, Elizabeth  
CARR, Jo Ann HAHN, Karla  
CHESBRO, Melinda HOLT, Jannifer  
DUNN, Kathel

**Intern 1994/95**

CRAWFORD, Gregory A.

**EVALUATING BI HANDBOOK TASK FORCE (Ad Hoc)**

To serve as the editorial board for the proposed publication "Evaluating BI Handbook"

**Co-Chairs**

RANDALL, Lynn

FEINMAN, Valerie

**Members**

FUSICH, Monica

SHONROCK, Diana D.

MUROI, Linda

WILLIAMS, Karen

READY, Sandra K.

**GUIDELINES FOR BI TASK FORCE (Ad Hoc)**

**Chair**

WOODARD, Beth S.

**Members**

DUSENBURY, Carolyn

LIN, Poping

GRESHAM, Keith

PARKER, Linda

JACOBSON, Frances

**INSTRUCTION FOR DIVERSE POPULATIONS (Standing)**

To identify, study, and promote issues relating to bibliographic instruction and diversity, including but not limited to issues of gender, age, cultural background, race, ethnicity, disability, and sexual orientation; to promote equal access to instructional services, materials, and technology regardless of individual differences.

**Chair 1993/95**

SARKODIE-MENSAH, Kwasi

**Members 1993/95**

BEAVERS, Karen

SCHAEFFER, Deborah

GILTON, Donna C.

TSAI, Betty L.

LIN, Poping

**Members 1994/96**

DAVIS, Marta A.

POSTERARO, Catherine

PHILLIPS, Margaret

ECELES, Kim L.

**LOCAL ARRANGEMENTS, PHILADELPHIA 1995 (Ad Hoc)**

TSAI, Betty L.

## LOCAL ARRANGEMENTS, CHICAGO 1995 (Ad Hoc)

JACOBSEN, Kristin  
TAYLOR, Terry

## MANAGEMENT OF BI SERVICES (Standing)

To identify and study issues relating to the management of bibliographic instruction services; to act as a resource and information-sharing vehicle for those who administer bibliographic instruction programs; to facilitate and encourage improvement in the management and evaluation of bibliographic instruction services.

Chair 1993/95 MANDERNACK, Scott

|                        |                  |                  |
|------------------------|------------------|------------------|
| <u>Members 1993/95</u> | ALBRECHT, Cheryl | FRISCH, Paul     |
|                        | AMRHEIN, Richard | JACKSON, Rebecca |
|                        | CANELAS, Cathryn | MOODY, Marilyn   |
|                        | FORYS, Marsha    | WILLIAMS, Helene |

|                        |                 |               |
|------------------------|-----------------|---------------|
| <u>Members 1994/96</u> | LEE, Corliss    | ZALD, Anne E. |
|                        | LOOMIS, Abigail |               |

## MEMBERSHIP (Standing)

To propose, develop and implement strategies to maintain a continuous recruiting program for members; to monitor and assess membership changes and characteristics; to encourage new, returning, and prospective member participation through orientations, welcomes, social activities, promotional events/materials, and other mechanisms; to maintain a list of committee volunteer's interests and characteristics and a history of member participation; to serve as a link between ALA/ACRL membership services and the section.

Chair 1994/96 ENGELDINGER, Eugene

|                        |                     |                        |
|------------------------|---------------------|------------------------|
| <u>Members 1994/96</u> | HOLLIS, Debbie      | ROBLES, Kimberley      |
|                        | HUTCHINSON, Natalie | Honald VALDEZ, Esteban |
|                        | LARSON, Christine   | WILLIAMS, Karen        |

Intern 1994/95 JANICKE, Lisa

NEWSLETTER EDITOR 1994/96 FITT, Stephen D.

#### **NOMINATING 1995 ELECTIONS COMMITTEE (Ad Hoc)**

Chair                      BAKER, Betsy  
  
Members                  HENSLEY, Randy  
                                 MULDER, Craig

#### **NOMINATING 1996 ELECTIONS COMMITTEE (Ad Hoc)**

Chair                      CODY, Shirley  
  
Members                  LOOMIS, Abigail  
                                 WOODARD, Beth S.

#### **PLANNING COMMITTEE (Standing)**

To assist the BIS Executive Committee in the development of the BIS Strategic Plan; to facilitate the planning process including committee reviews; and to monitor and extend the ongoing BIS plan within the framework of the ACRL strategic plan and the continuing interests of the Section.

Chair 1994/95              CONANT, Barbara  
  
Members 1993/95        DURFEE, Linda J.              HUFFORD, Jon R.  
                                 GOODSON, Jennifer          NAGEL, Kay  
  
Members 1994/96        HINSHAW, Carole              QIU, Jing  
                                 MILLER, Michael J.          SCAUN, Anatole  
  
Intern 1994/95            LANDINGHAM, Alpha Mark

#### **POLICY COMMITTEE (Standing)**

To advise the Executive Committee concerning policy and procedures for the Section; to identify and suggest policy issues affecting the Section that the Executive Committee should address; to respond to requests from the Executive Committee in regard to policies, procedures, issues, and publications affecting the Section; and to review bylaws and committee charges periodically, or as requested, to ensure that they reflect the aims and activities of the Section.

Chair 1993/95              ALLEN, Mary Beth

|                        |                                                           |                                                              |
|------------------------|-----------------------------------------------------------|--------------------------------------------------------------|
| <u>Members 1993/95</u> | LEVERENCE, Mari Ellen<br>MILLER, M. Ann<br>PHILLIPS, Carl | TALAR, Sister Anita<br>WEAVER, Bruce<br>WILLIAMS, Claibourne |
|------------------------|-----------------------------------------------------------|--------------------------------------------------------------|

|                        |                                                          |                                 |
|------------------------|----------------------------------------------------------|---------------------------------|
| <u>Members 1994/96</u> | BROYLES, Susan<br>DARAGAN, Patricia<br>FAST, Margaret L. | NAITO, Marilyn<br>SHAW, Georgan |
|------------------------|----------------------------------------------------------|---------------------------------|

|                       |                  |
|-----------------------|------------------|
| <u>Intern 1994/95</u> | DUGAN, Charlotte |
|-----------------------|------------------|

#### **PRECONFERENCE AND PROGRAM MANUAL TASK FORCE (Ad Hoc)**

To provide a manual for policies and procedures for preconferences and programs by Annual 1995, including appropriate BIS and ACRL forms and documents.

|                      |               |
|----------------------|---------------|
| <u>Chair 1994/95</u> | MILLER, Susan |
|----------------------|---------------|

|                        |                             |              |
|------------------------|-----------------------------|--------------|
| <u>Members 1994/95</u> | BAILEY, Lynn<br>PARK, Betsy | ZABEL, Diane |
|------------------------|-----------------------------|--------------|

#### **TEACHING METHODS COMMITTEE (Standing)**

To identify and promote teaching methods and materials useful to practicing bibliographic instruction librarians; to provide a forum for librarians interested in both the theoretical and practical aspects of teaching methods and the broader issues of instructional design and delivery.

|                      |                 |
|----------------------|-----------------|
| <u>Chair 1993/95</u> | SNAVELY, Loanne |
|----------------------|-----------------|

|                        |                                       |                                  |
|------------------------|---------------------------------------|----------------------------------|
| <u>Members 1993/95</u> | BIRCHFIELD, Marilee<br>CALDWELL, Jody | GRADOWSKI, Gail<br>PEDERSON, Ann |
|------------------------|---------------------------------------|----------------------------------|

|                        |                                                      |                                                   |
|------------------------|------------------------------------------------------|---------------------------------------------------|
| <u>Members 1994/96</u> | HANSON, Elizabeth<br>ORME, William<br>PAEZ, Linda B. | REIT, Janet W.<br>RODDY, Kevin M.<br>VOROS, David |
|------------------------|------------------------------------------------------|---------------------------------------------------|

|                       |                   |
|-----------------------|-------------------|
| <u>Intern 1994/95</u> | BLAKE, Michael R. |
|-----------------------|-------------------|

#### **VIDEO TASK FORCE COMMITTEE (Ad Hoc)**

|                  |                                          |
|------------------|------------------------------------------|
| <u>Co-Chairs</u> | PETROWSKI, Mary Jane<br>HENSLEY, Randall |
|------------------|------------------------------------------|

Members

COPP, Madeline  
DAVIS, H. Scott  
LAIDLAW, Sheila

SANDORE, Beth  
SMITH, Stephen  
WILLIAMS, Clay

Intern

BEACH, Anne

**"WHAT'S IN A NAME?" TASK FORCE COMMITTEE (Ad Hoc)**

To develop a plan that will provide the widest possible input for discussion of the term "bibliographic instruction" to determine whether it accurately reflects the myriad professional activities in which teaching librarians engage. To suggest a procedure to resolve this issue. Specifically, the Task Force is asked to consider mechanisms for soliciting input from present BIS committees, other ALA instruction-related groups, regional chapters, general membership, and recognized leaders in the field. The Task Force is also directed to research the history of the current section name and to synthesize previous Section debates on this issue. The Task Force is asked to provide a plan of action by Midwinter 1994.

Chair

WILSON, Betsy

Members

BAKER, Betsy  
DEMPSEY, Paula  
KING, David

MILLER, William  
OBERMAN, Cerise  
PHILLIPS, Carl

Intern

GRESHAM, Keith

**ALPHABETICAL LISTING OF OFFICERS, COMMITTEES,  
AND TASK FORCE MEMBERS**

**Albrecht, Cheryl** (Management of BI Services), Head, Information Services Division, Langsam Library, P.O. Box 210033, University of Cincinnati, Cincinnati, OH 45221-0033; 513/556-1856 (W); 513/556-2161 (F); Internet: cheryl.albrecht@uc.edu; SEND MAIL TO HOME ADDRESS: 3310 Eastside Ave., Cincinnati, OH 45208; 513/871-0969 (H).

**Allen, Mary Beth** (Policy), Head, Applied Life Studies, 146 Library, 1408 W. Gregory Drive, University of Illinois, Urbana, IL 61801; 217/244-1870 (W); 217/244-0398 (F); Internet: allen@vmd.cso.uiuc.edu; 217/337-5406 (H).

**Amrhein, Richard** (Management of BI Services), Music Librarian, Dickinson Library, University of Nevada-Las Vegas, Box 457001, 4505 Maryland Parkway, Las Vegas, NV 89154-7001; 702/895-4623 (W); 702/895-3050 (F); Bitnet: amrhein@nevada2; Internet: amrhein@nevada.edu; 702/433-6620 (H).

**Arnold, Judith** (Continuing Education), Librarian, Public Service/Reference, Byrne Memorial Library, Saint Xavier University, 3700 W. 103rd St., Chicago, IL 60655; 312/298-3358 (W); 312/779-5231 (F); Internet: arnold@8xu.edu.

**Arp, Lori** (BIS Past Chair, Awards), Head, Central Reference, University of Colorado at Boulder, Campus Box 184, Boulder, CO 80309; 303/492-3901 (W); 303/492-1881 (F); Internet: ARP\_L@CUBLDR.COLORADO.EDU.

**Avery, Christine** (Education for BI), E105 Pattee Library, University Park, PA 16802; 814/863-7451 (W); 814/865-1015 (F); Internet: cca@psulias.psu.edu; 814/231-3919 (H).

**Bailey, Lynn** (Continuing Education, Preconference & Program Manual Task Force), Reference Department Head, DePaul University Library, 10th Floor, 1 East Jackson Blvd., Chicago, IL 60604; 312/362-8432 (W); 312/362-6186 (F); Internet: lklekows@wppost.depaul.edu; SEND MAIL TO HOME ADDRESS: 9600 S. Merrimac, Oak Lawn, IL 60453; 708/636-6248 (H).

**Baker, Betsy** (Nominating 1995, What's In a Name Task Force), Head of Reference, Northwestern University Library, 1935 Sheridan Road, Evanston, Illinois 60201-2300; 708/491-7658 (F); Internet: bbaker@nuacvm.acns.nwu.edu.

**Barta, Carol R.** (Conference Program Planning 1995), 518 E. 90th Terrace, Kansas City, MO 64131; 816/942-8400 x2312 (W); 816/942-7899 (F); cbarta@tyrell.net (temporary); 816/822-8460 (H).

**Beach, Anne** (Video Task Force), Science Librarian, Science Library, Campus Box 184, University of Colorado, Boulder, CO 80309; 303/492-1859 (W); 303/492-1881 (F); Internet: beach@spot.colorado.edu; 303/666-9022 (H).

**Beaton, Barbara** (Continuing Education), Interim Coordinator, Graduate, Library Information/Reference Services, 209 Hatcher Graduate Library, University of Michigan, Ann Arbor, MI 48109-1205; 313/764-3166 (W); 313/764-0259 (F); Internet: barbara@umich.edu.

**Beavers, Karen** (Instruction for Diverse Populations), Cultural Diversity Librarian, University of Minnesota Libraries, 180 Wilson Library, Minneapolis, MN 55455; 612/625-0822 (W); 612/625-9353 (F); Internet: K-BEAV@VMI.SPCS.UMN.EDU; SEND MAIL TO HOME ADDRESS: 1465 W. 33rd Street, Apt. 304, Minneapolis, MN 55408; 612/825-5321 (H).

**Birchfield, Marilee** (Teaching Methods), Reference Librarian, Thomas Cooper Library, Columbia, SC 29208; 803/777-4267 (W); 803/777-4661 (F); Bitnet: L010033@UNIVSCVM; Internet: l010033@univscvm.csd.sc Carolina.edu.

**Bishop, Cliff** (Awards), Assistant Librarian, Undergraduate Library, University of Illinois at Urbana-Champaign, 1402 West Gregory Drive, Champaign, IL 61801; 217/244-3775 (W); 217/244-3302 (F); INTERENT: cbishop@vmd.cso.uiuc.edu; 217/356-0921 (H).

**Blake, Michael R.** (Teaching Methods), Head of Reference, Cabot Science Library, One Oxford St., Cambridge, MA 02138-2901; 617/495-5353 (W); 617/495-5324 (F); Internet: michael\_blake@harvard.edu; SEND MAIL TO HOME ADDRESS: 61 Hancock St., Somerville, MA 02144-3140; 617/628-7232 (H).

**Borden, Julie** (Conference Program Planning 1995, Emerging Technologies), Asst. Interlibrary Loan and Reference Librarian, Northwestern University Library, 1935 Sheridan Rd., Evanston, IL 60208; 708/491-3176 (W); 708/491-5685 (F); Internet: j-borden@nwu.edu; 312/262-1965 (H).

**Branch, Katherine** (BIS Chair), Library Director, Anne Arundel Community College, 101 College Parkway, Arnold, MD 21201; 410/541-2213 (W); 410/541-2652 (F); Bitnet: ZKAB@AACC.BITNET; SEND MAIL TO HOME ADDRESS: 111 Smithwood Avenue, Catonsville, MD 21228; 410/719-7312 (H).

**Brown, Barry** (Emerging Technologies), Coordinator Access Services, Science Librarian, Mansfield Library, University of Montana, Missoula, MT 59812-1195; 406/243-6811 (W); 406/243-2060 (F); Internet: barry@selway.umt.edu.

**Broyles, Susan** (Awards, Policy) Head, Instructional Services, Hayden Library, Arizona State University, Tempe, AZ 85287-1006; 602/965-9429 (W); 602/965-9169 (F); Bitnet: IESMB@ASUACAD; Internet: iesmb@asuvm.inre.asu.edu; 602/890-0355 (H).

**Caldwell, Jody** (Teaching Methods), Head, Reference Dept., Drew University Library, Madison, NJ 07940; 201/408-3481 (W); 201/408-3770 (F); Internet: Jcaldwel@drew.drew.edu; SEND MAIL TO HOME ADDRESS: 42 D Loantaka Way, Madison, NJ 07940; 201/593-8379 (H).

**Calzonetti, Jo Ann** (Continuing Education), University Librarian, Charles C. Wise Jr. Library, P.O. Box 6069, Morgantown, WV 26506-6969; 304/293-3051 (W); 304/293-6638 (F); Internet: u517@wvnm.wvnet.edu; 304/594-0276 (H).

**Canelas, Cathryn** (Management of BI Services), Reference Services Coordinator Humanities, University of Tennessee, 145 Hodges Library, Knoxville, TN 37992; 615/974-2356 (W); Internet: canelas@utklib.lib.ub.utk.edu.

**Canterbury, Leslie** (Communication), Reference/BI Librarian, University of Redlands, Armacost Library, 1249 E. Colton Ave., Redlands, CA 92374-3758; 909/793-2121 ext. 4728(W); 909/335-3403(F); Internet: lilcante@ultrix.uor.edu; 909/793-1695(H).

**Carle, Daria O.** (Continuing Education), Science Librarian, University of Colorado at Boulder, Science Library, Campus Box 184, Boulder, CO 80309; 303/492-3906 (W); 303/492-1881 (F); Internet: carle@spot.colorado.edu; 303/666-5230 (H).

**Carr, Jo Ann** (Emerging Technologies), Director, School of Education IMC, University of Wisconsin-Madison, 225 N. Mills St., Madison, WI 53706; 608/263-4755 (W); 608/262-6050 (F); Internet: jcarr@mac.wisc.edu; 608/273-1620 (H).

**Cassel, Jeris** (Continuing Education), Reference Librarian, Electronic Resources Coordinator, Kilmer Area Library, Rutgers University, New Brunswick, NJ 08903; 908/445-5733 (W); 908/445-3472 (F); Bitnet: CASSEL@ZODIAC; SEND MAIL TO HOME ADDRESS: 237 Carlton Ave, Piscataway, NJ 08854; 908/752-0528 (H).

**Chesbro, Melinda** (Emerging Technologies), Systems Librarian, University of Colorado, Boulder, Campus Box #184, Boulder, CO 80309; 303/492-7469 (W); 303/492-1881 (F); Internet: chesbro\_m@cubldr.colorado.edu; 303/651-2263 (H).

**Chisman, Janet** (Education for BI), Librarian, Coordinator Library User Education, Owen Library, Washington State University, Pullman, WA 99163-3200; 509/335-7930 (W); 509/335-2534 (F); Internet: Chisman@wsuvm1.csc.wsu.edu; SEND MAIL TO HOME ADDRESS: Rt. 1 Box 92B, Palouse, WA 99161; 509/878-1566 (H).

**Christenberry, Faye** (Communication), Humanities Reference Librarian, Van Wylen Library, Hope College, Holland, MI 49423; 616/394-7986 (W); 616/394-7965 (F); Internet: christenbrry@hope.cit.hope.edu; 616/399-9792 (H).

**Clark, Susan** (Continuing Education), Reference Librarian/Bibliographic Instruction Coordinator, University of the Pacific Library, Stockton, CA 95211, 209/946-3171 (W); 209/946-2810 (F); Internet: sclark@uop.edu (Internet); SEND MAIL TO HOME ADDRESS: 959 Tornell Dr., Ripon, CA 95366; 209/599-5034 (H).

**Cody, Shirley** (Education for BI, Nominating 1996), Ferris State University Library, 1201 S. State Street, Big Rapids, MI 49307; 616/592-3602 (W); 616/363-0612 (H).

**Conant, Barbara** (Planning), Head of Education and Materials, Center Library, University Library, Governors State University, University Park, IL 60466; 708/534-4138 (W); 708/534-8454 (F); Bitnet: AXVGSBC@UICVMC.

**Cooksey, Elizabeth** (Communication), Reference Librarian (Assistant Prof.), Georgia State University, Pullen Library, Reference Department, 100 Decatur Street S.E., Atlanta, GA 30303-3081; 404/651-2422 (W); 404/651-2506 (F); Internet: libebc@langate.gsu.edu; 404/373-8506 (H).

**Copp, Madeline** (Video Task Force), Collection Development Librarian, The Huntington Library, Art Collections and Botanical Gardens, 1151 Oxford Road, San Marino, CA 91108.

**Crawford, Gregory A.** (Emerging Technologies), Head of Public Services, Heindel Library, Penn State-Harrisburg, 777 W. Harrisburg Pike, Middletown, PA 17057; 717/948-6076 (W); 717/948-6381 (F); Internet: gac@psulias.psu.edu; 717/566-1425 (H).

**Daragan, Patricia** (Policy), Director USCGA Library, U.S. Coast Guard Academy Library, 15 Mohegan Ave., New London, CT 06320-4195; 203/444-8553 (W); Internet: pat\_daragan@unixlink.uscga.edu; SEND MAIL TO HOME ADDRESS: 54 Edgewood Drive, Westbrook, CT 06498; 203/399-5234 (H).

**Davis, H. Scott** (Video Task Force), Head, Instruction & Orientation, Indiana State University Libraries, Terre Haute, IN 47809; 812/237-2605 (W); 812/237-2567 (F); Internet: LIBDAVI@CML.INDSTATE.EDU; SEND MAIL TO HOME ADDRESS: 322 Potomac Avenue, Terre Haute, IN 47803.

**Davis, Marta A.** (Instruction for Diverse Populations), Assistant Humanities Librarian, Morris Library, mailcode 6632, Southern Illinois University, Carbondale, IL 62901-6632; 618/536-3391 (W); 618/453-8109 (F); Internet: MADAVIS@SIUCVMB.SIU.EDU; SEND MAIL TO HOME ADDRESS: 704 S. Murrie Drive, Carbondale, IL 62901; 618/549-6199 (H).

**DeDonato, Ree** (Awards), Head, General & Humanities Reference, Bobst Library - NYU, 70 Washington Square South, New York, NY 10012; 212/998-2510 (W); 212/995-4070 or 71 (F); Internet: DENONATO@acflcluster.nyu.edu.

**Dempsey, Paula** (Conference Program Planning 1995, What's in a Name Task Force), Instruction Coordinator, DePaul University Library, 1 E. Jackson Blvd, Chicago, IL 60604-2287; 312/362-6186 (W); 312/362-6924 (F); Internet: libprd@orion.depaul.edu.

**Dew, Stephan** (Continuing Education), Reference Librarian, Engineering/Physical Sciences, J. Murrey Atkins Library, University of NC-Charlotte, Charlotte, NC 28223; 704/547-2806 (W); 704/547-2322 (F); Internet: ALIØØSHD@UNCCYM.UNCC.EDU; 704/347-5178 (H).

**Dudley, Mimi** (Awards), 15455 Glenoaks Blvd., No. 301, Sylmar, CA 91342; 818/367-8728 (H).

**Dugan, Charlotte** (Policy), Assistant Professor, (Reference Librarian/Coordinator of Interlibrary Loan), Southwest Missouri State University, Duane G. Meyer Library, #175, Reference Department, 901 S. National Ave., Springfield, MO 65804-0095; 417/836-4539 (W); 417/836-4538 (F); Bitnet: cad315f@smsvma; Internet: cad315f@vma.smsu.edu; SEND MAIL TO HOME ADDRESS: 46 Northwoods Dr., Kimberling City, MO 65686; 417/739-2341 (H).

**Dunn, Kathel** (Emerging Technologies), Information and Education Services Librarian, Eskind Biomedical Library, Vanderbilt University, Nashville, TN 37232-8340; 615/936-1411 (W); 615/936-1367 (F); Internet: kathel.dunn@mcmail.vanderbilt.edu; 615/385-4865 (H).

**Durfee, Linda J.** (Planning), Head of Reference Services, Tufts University, Arts & Sciences Library, Medford, MA 02155; 617/628-5000 ext. 5167 (W); 617/627-3002 (F); Internet: LDURFEE@PEARL.TUFTS.EDU; SEND MAIL TO HOME ADDRESS: 57 Foster St., Arlington, MA 02174; 617/641-0539 (H).

**Dusenbury, Carolyn** (Guidelines for BI Task Force), Director for Library Services, California State University-Chico, Meriam Library, Chico, CA 95929-0295; 916/898-6487 (W); 916/898-4443 (F); Internet: CAROLYN\_DUSENBURY@macgate.csuchico.edu.

**Eccles, Kim L.** (Instruction for Diverse Populations), Coordinator of Bibliographic Instruction, Horace W. Sturgis Library, P.O. Box 444, Marietta, GA 30061; 404/423-6003 (W); 404/423-6185 (F); SEND MAIL TO HOME ADDRESS: 3157 McMurray Drive SW, Atlanta, GA 30311; 404/344-4638 (H).

**Edwards, Sherri** (Continuing Education), Director, Bromfield Library, The Ohio State University at Mansfield, 1660 University Drive, Mansfield, OH 44906; 419/755-4322 (W); 419/755-4327 (F); Internet: sedwards@magnus.acs.ohio-state.edu; 419/522-7933 (H).

**Engeldinger, Eugene** (Membership), Ruthrauff Library, Carthage College, 2001 Alford Park Drive, Kenosha, WI 53140; Internet: eugene-eng@cns.carthage.edu.

**Farwell, Laura** (Conference Program Planning 1996), Research & Bibliographic Services, Widener Library, Harvard University, Cambridge, MA 02138; 617/495-3223 (W); 617/496-9802 (F); Internet: laura\_farwell@harvard.edu; 508/456-8426 (H).

**Fast, Margaret L.** (Policy), Humanities Librarian, Wichita State University Libraries, Wichita, Kansas 67260-0068; 316/689-3591 (W); 316/689-3048 (F); Bitnet: fast@twsumv; Internet: fast@twsumv.uc.twsu.edu; 316/685-0653 (H).

**Feinman, Valerie** (Emerging Technologies, Evaluating BI Handbook Task Force), Coordinator, Library Instruction, Adelphi University Libraries, Garden City, NY 11530; 516/887-3579 (W); 516/887-3592 (F); Internet: feinman@adlibv.adelphi.edu; SEND MAIL TO HOME ADDRESS: 119 Schenck Ave, Great Neck, NY 11021; 516/466-8696 (H).

**Fitt, Stephen D.** (BIS Newsletter Editor, Communication), Head Media Services Librarian, UNLV Libraries Box 457035, University of Nevada Las Vegas, Las Vegas, NV 89154-7035; 702/895-0983 (W); 702/895-3050 (F); Internet: fitt@nevada.edu.

**Foote, Jody Bales** (Education for BI), Assistant Professor, Morris Library--6632, Southern Illinois University, Carbondale, IL 62901-6632; 618/453-2818 (W); 618/453-8109 (F); Bitnet: JBFOOTE@SIUCVMB; Internet: JBFOOTE@SIUCVMB. SIU. EDU; 618/529-1936 (H).

**Ford, Collette** (Conference Program Planning 1996), Research and Instructional Services Department, Main Library, University of California, Irvine, PO Box 19557, Irvine, CA 92713; 714/856-8929 (W); 714/856-5740 (F); Internet: ccford@uci.edu.

**Forys, Marsha** (Management of BI Services), Coordinator, Instructional Services, Main Library, University of Iowa Libraries, Iowa City, IA 52242; 319/335-5301 (W); 319/335-5830 (F); Bitnet: Cadrysts@Uiamvs; Internet: Marsha-Forys@UIOWA.EDU; 319/351-2012 (H).

**Frisch, Paul** (Management of BI Services), University Library, Box 8198, University of Illinois at Chicago, Chicago, IL 60680; Internet: u58257@uicvm.uic.edu; Bitnet: u58257@uicvm.

**Fuseler, Elizabeth** (Emerging Technologies), Head, Science and Technology, Colorado State University, 215 Morgan Library, Ft. Collins, CO 80523; 303/491-1876 (W); 303/491-1195 (F); Internet: bfuseler@vines.colostate.edu; SEND MAIL TO HOME ADDRESS: 1412 W. Lake St., Ft. Collins, CO 80521; 303/493-7909 (H).

**Fusich, Monica** (Evaluating BI Handbook Task Force), Visual Arts Librarian, University of North Texas, P.O. Box 5188, Denton, TX 76203-0188; 817/565-4405 (W); 817/565-2599 (F); Internet: mfusich@library.unt.edu.

**Gallegos, Bee** (BIS Member at Large, 1992-1995), Information & Research Support, Arizona State University-West, Fletcher Library, P.O. Box 37100, Phoenix, AZ 85069-7100; 602/543-8509 (W); 602/543-8521 (F); Bitnet: IADBHG@ASUACAD; SEND MAIL TO HOME ADDRESS: 5715 W. Vernon, Phoenix, AZ 85035, 602/247-5249 (H).

**Garrison-Terry, Suzanne** (Communication), Coordinator of Information Instruction, Dowling College Library, Idle Hour Blvd., Oakdale, NY 11769-1999; 516/244-3285 (W); 516/244-3374 (F); Internet: GTERRY@Dowling.Edu; SEND MAIL TO HOME ADDRESS: P. O. Box 511, Oakdale, NY 11769-0511.

**Geltner, Sharon** (Continuing Education), Librarian, Crocker Business Library, University of Southern California, University Park, Los Angeles, CA 90089-0168; 213/740-9167 (W); Internet: geltner@calvin.usc.edu; SEND MAIL TO HOME ADDRESS: 2912 Queensbury Dr., Los Angeles, CA 90064; 310/838-6226 (H).

**Gilton, Donna C.** (Instruction for Diverse Populations), Graduate School of Library & Information Service, University of Rhode Island, Rodman Hall, Kingston, RI 02881; 401/792-2947 (W); SEND MAIL TO HOME ADDRESS: 20 Narragansett Ave, Apt. 8A, Narragansett, RI 02882; 401/792-3888 (H).

**Goodson, Jennifer** (Planning), Reference Librarian, Robert M. Bird Health Sciences Library, University of Oklahoma, P. O. Box 26901, Oklahoma City, OK 73190; 405/271-2606 (W); 405/271-3297 (F); Internet: jgoodson@rex.uokhsc.edu; SEND MAIL TO HOME ADDRESS: 11412 Walters Ave., Oklahoma City, OK 73162.

**Gradowski, Gail** (Teaching Methods), Coordinator, Bibliographic Instruction, Orradre Library, Santa Clara University, Santa Clara, CA 95053; 408/554-5438 (W); 408/554-2124 (F); Bitnet: GGRADOWSKI@SCU; Internet: ggradowski@scuacc.scu.edu; 408/267-0139 (H).

**Grassian, Esther** (BIS Vice-Chair/Chair-Elect), Reference/Instruction Librarian, College Library, Univ. of Calif. -Los Angeles, 405 Hilgard Ave., Los Angeles, CA 90024-1450; 310/825-2138 (W); 310/206-9312 (F); Internet: ecz5esg@mvs.oac.ucla.edu; HOME ADDRESS: 4295 Canoga Ave., Woodland Hills, CA 91364; 818/883-5437 (H).

**Gresham, Keith** (Guidelines for BI Task Force, What's In a Name Task Force), Reference Department, University of Colorado Libraries, Campus Box 184, University of Colorado, Boulder, CO 80309; 303/492-7521 (W); 303/492-1881 (F); Internet: GRESHAM@SPOT.COLORADO.EDU.

**Griego, Francis S.** (Education for BI), University of Idaho Library, Rayburn Street, Moscow, ID 83844-2361; 208/885-2506 (W); 208/885-6817 (F); Internet: fsg@uidaho.edu.

**Hagle, Claudette S.** (Awards), Director of Public Services, University of Dallas Library, 1845 E. Northgate Drive, Irving, TX 75062-4799; 214/721-5350 (W); 214/721-5130 (F); Internet: chagle@acad.udallas.edu; SEND MAIL TO HOME ADDRESS: 2021 Cordova Bend, Irving, TX 75060; 214/986-2343 (H).

**Hahn, Karla** (Emerging Technologies), Network Based Services Manager, Welch Medical Library, Johns Hopkins University, 1900 E. Monument St., Baltimore, MD 21205; 410/614-1286 (W); 410/955-0985 (F); Internet: khahn@welchgate.welch.jhu.edu; SEND MAIL TO HOME ADDRESS: 3008 Cresmont Ave., Baltimore, MD 21211; 410/243-8024 (H).

**Hanson, Elizabeth** (Teaching Methods), Assistant Head, Biology Library, Indiana University Libraries, Bloomington, IN 47405; 812/855-6219 (W); 812/855-6612 (F); Internet: hanson@ucs.indiana.edu; 812/336-6513 (H).

**Haynes, Evelyn** (Communication), Social Sciences and Humanities Librarian, Colorado State University Libraries, Fort Collins, CO 80523; 303/491-1859 (W); 303/491-2252 (F); Internet: ehaynes@vines.colostate.edu.

**Hensley, Randall** (Nominating 1995, Video Task Force), Hamilton Library, 2250 The Mall, University of Hawaii at Manoa, Honolulu, HI 96822; 808/956-2528 (W); 808/956-5968 (F); Internet: RHENSLEY@UHUNIX.UHCC.HAWAII.EDU.

**Hinshaw, Carole** (Planning), University of Central Florida Library, P.O. Box 162666, Orlando, Florida 32816-2666; 407/823-5880 (W); 407/823-5865 (F); Internet: chinshaw@pegasus.cc.ucf.edu; SEND MAIL TO HOME ADDRESS: 2231 Poinsettia Drive, Longwood, FL 32779; 407/774-2861 (H).

**Hoffman, Susan** (BIS Member at Large, 1993-1996), Reference Librarian, 180 Wilson Library, University of Minnesota, Minneapolis, MN 55455; 612/626-7298 (W); Internet: S-HOFF@VM1.SPCS.UMN.EDU.

**Hollis, Debbie** (Membership), State and Foreign Documents Librarian, Government Publications Library, Campus Box 184, The University of Colorado at Boulder, Boulder, CO 80309; 303/492-8834/3900 (W); 303/492-1881 (F); SEND MAIL TO HOME ADDRESS: P.O. Box 965, Lyons, CO 80540; 303/823-9332 (H).

**Holt, Jannifer** (Emerging Technologies), Assistant Commerce Librarian, Commerce Library, 101 Library, University of Illinois at Urbana, 1408 W. Gregory St., Urbana, IL 61801; 217/333-8021 (W); 217/244-0398 (F); SEND MAIL TO HOME ADDRESS: 3303 Monticello Rd., Bloomington, IL 61704-2240; 309/663-2240 (H).

**Hufford, Jon R.** (Planning), Coordinator, User Instruction, Reference Department, Texas Tech University Library, Texas Tech University, Lubbock, TX 79409-0002; 806/742-2236 (W); 806/742-1920 (F); Bitnet: LIJRH@TTACS; 806/791-5350 (H).

**Hupp, Stephen L.** (Emerging Technologies), Public Services Librarian, Capital University Library, 2199 E. Main St., Columbus, OH 43209; 614/236-6616 (W); 614/236-6490 (F); Internet: shupp@mcs.capital.edu.

**Hutchinson, Natalie Honald** (Membership), 1415 Country Club Drive, Pella, IA 50219; 515/628-5171 (W); 515/628-9077 (H); Internet: hutchinson@central.edu.

**Jackson, Rebecca** (Conference Program Planning 1996, Management of BI Services), Coordinator, User Education, Gelman Library, George Washington University, 2130 H Street N. W., Washington, D.C. 20052; 202/994-6049 (W); 202/994-1340 (F); Internet: RJACKSON@unix1.circ.gwu.edu; 301/725-3523 (H).

**Jacobsen, Kristin** (Communication, Local Arrangements, Chicago 1995), Management Reference Librarian, Reference Department, University Library, Northwestern University, 1935 Sheridan Rd., Evanston, IL 60208-2300; 708/491-2169 (W); 708/491-8306 (F); Internet: k-jacobsen@nwu.edu; 708/869-2864 (H).

**Jacobson, Frances** (Guidelines for BI Task Force), University High School Library, University of Illinois at Urbana-Champaign, 1212 W. Springfield, Urbana, IL 61801; 217/333-1589 (W); 217/244-4948 (F); Internet: Jacobson@vmd.cso.uiuc.edu; SEND MAIL TO HOME ADDRESS: 508 W. Oregon, Urbana, IL 61801; 217/344-0343 (H).

**Jacobson, Trudi** (Communication), Coordinator of User Education Programs, University of Albany, State University of New York, University Libraries, 1400 Washington Ave., Albany, NY 12222; 518/442-3581 (W); 518/422-3567 (F); Internet: tj662@cnsvox.albany.edu; 518/439-3989 (H).

**Janicke, Lisa** (Membership), Graduate Assistant, University of Illinois Library, 300 Library, Urbana, IL 61801; 217/333-1900 (W); 217/244-0398 (F); Internet: ljanicke@uxa.cso.uiuc.edu; 217/352-7694 (H).

**Kaplowitz, Joan** (Education for BI), Reference Librarian, Louise Darling Biomedical Library, UCLA, Center for Health Sciences, 10833 Le Conte Ave., Los Angeles, CA 90024-1798; 310/206-8016 (W); 310/825-0465 (F); Internet: ecz5jrk@mvs.oac.ucla.edu; SEND MAIL TO HOME ADDRESS: 1217 22nd St. #C, Santa Monica, CA 90404; 310/829-9530 (H).

**Kendrick, Mary Beth** (Communication), Instructional Services Librarian, Horn Library, Babson College, Babson Park, MA 02157; 617/239-4985 (W); 617/239-5226 (F); Bitnet: kendrickm@babson, SEND MAIL TO HOME ADDRESS: 16 Iroquois Rd., Arlington, MA 02174; 617/643-7639 (H).

**Ketchner, Kevin** (Education for BI), Instruction Coordinator, Cline Library, Northern Arizona University, P. O. Box 6022, Flagstaff, AZ 86011-6022; 602/523-2171 (W); Internet: KETCHNER@NAUVAX.UCC.NAU.EDU.

**King, David** (What's In a Name Task Force), Assistant Professor, College of Library & Information Service, University of Kentucky, 502 King Library Bldg., Lexington, KY 40506-0391; 606/257-3771 (W); Internet: LISKING@UKCC.UKY.EDU.

**LaGuardia, Cheryl** (Conference Program Planning 1996), Widener Library, Room 192, Harvard University, Cambridge, MA 02138; 617/495-3223 (W); 617/495-0403 (F); Internet: cheryl\_laguardia@harvard.edu.

**Laidlaw, Sheila** (Conference Program Planning 1996, Video Task Force), 15 Chelsea Court, Fredericton, New Brunswick, Canada NB E3B 4N1; 506/459-5876 (H).

**Landingham, Alpha Mark** (Planning), Head Reference Librarian, Doherty Library, University of St. Thomas, 3800 Montrose, Houston, TX 77006; 713/525-2186 (W); 713/525-3886 (F); 713/522-9091 (H).

**Larson, Christine** (Membership), Reference Librarian, Earlham College, Richmond, IN 47374-4095; 317/983-1408 (W); 317/983-1304 (F); Internet: larsoch@earlham.edu; 317/966-8951 (H).

**Lawson, V. Lonnie** (Education for BI), Associate Professor, Ward Edwards Library, Central Missouri State University, Warrensburg, MO 64093; 816/543-4150/54 (W); Bitnet: LAWSON@CMSUVM; 816/747-6091 (H).

**Lederer, Naomi** (Continuing Education), Librarian, Instructional Services, Hayden Instruction, Arizona State University, Box 871006, Tempe, AZ 85287-1006; 602/965-8068 (W); 602/965-9169 (F); Bitnet: icnsl@asuacad; Internet: icnsl@asuvm.inre.asu.edu; SEND MAIL TO HOME ADDRESS: 1911 E. Fairmont Dr., Tempe, AZ 85282-2843.

**Lee, Corliss** (Management of BI Services), Moffitt Library, UC Berkeley, Berkeley, CA 94720-6000; 510/643-8666 (W); 510/642-9454 (F); Internet: clee@library.berkeley.edu; SEND MAIL TO HOME ADDRESS: 360 Surrey Street, San Francisco, CA 94131; 415/334-8381 (H). [On leave Nov. 1994-mid 1995--use home address and phone number]

**Lee, Daniel R.** (Conference Program Planning 1995, Emerging Technologies), Head, Circulation Division, Marriott Library, University of Utah, Salt Lake City, UT 84112; 801/581-8203(W); Internet: dlee@alexandria.lib.utah.edu.

**Leverence, Mari Ellen** (Policy), Reference Librarian, Governors State University, University Library, University Park, IL 60466; 708/534-4139 (W); 708/534-8454 (F); Bitnet: AXVGSML@UICVMC; SEND MAIL TO HOME ADDRESS: 4940 ARQUILLA DRIVE, Richton Park, IL 60471.

**Lin, Poping** (Guidelines for BI Task Force, Instruction for Diverse Populations), Assistant Professor, Library Science, Assistant Librarian, Reference/Instruction, Purdue University Libraries, Stewart Center, West Lafayette, IN 47907-1513; 317/494-6735 (W); 317/494-9007 (F); Internet: Poping@Smart.lib.Purdue.edu; 317/497-4076(H).

**Loomis, Abigail** (Management of BI Services, Nominating 1996), Coordinator for Library User Education, 443D Memorial Library, University of Wisconsin, Madison, WI 53706; 608/262-4308 (W); 608/262-2754 (F); Internet: loomis@macc.wisc.edu; 608/223-0295 (H).

**MacAdam, Barbara** (Emerging Technologies), Head, Undergraduate Library, University of Michigan, 209 Harlan Hatcher Graduate Library, Ann Arbor, MI 48109-1185; 313/763-5084 (W); 313/763-6849 (F); Internet: bmacadam@umich.edu; 313/761-7083 (H).

**Mandernack, Scott** (Management of BI Services, Conference Program Planning 1996), Undergraduate Ref. & Instrn. Lib., Purdue University, 1531 Stewart Center, West Lafayette, IN 47907-1531; 317/494-6728 (W); 317/494-9007 (F); Internet: scott@smart.lib.purdue.edu; 219/967-4613 (H).

**Miller, M. Ann** (Policy), Librarian, Olson Library, Northern Michigan University, 1401 Presque Isle, Marquette, MI.

**Miller, Michael J.** (Planning), Reference Librarian, E.W. Fairchild-Martindale Library, Lehigh University, 8A East Packer Ave., Bethlehem, PA 18015; 610/758-4890 (W); 610/758-6524 (F); Internet: mm0r@lehigh.edu; 610/882-2673 (H).

**Miller, Susan** (Preconference & Program Manual Task Force), 187 Lawrence St., New Haven, CT 06511; 203/562-8980 (H); Internet: smiller@alexia.lis.uiuc.edu.

**Miller, William** (What's In a Name Task Force), Director, S. E. Wimberly Library, Florida Atlantic University, P. O. Box 3092, Boca Raton, FL 33431; 407/367-3760 (W); 407/338-3863 (F); Bitnet: Miller@fauvax.

**Moody, Marilyn** (Management of BI Services), Head, Technical & Instructional Services, Folsom Library, Rensselaer Polytechnic Institute, Troy, NY 12180-3590; 518/276-8355 (W); 518/276-8559 (F); Internet: moodym@rpi.edu; SEND MAIL TO HOME ADDRESS: 10 Oxford Road, Troy, NY 12180; 518/272-6034 (H).

**Morgan, Keith** (Emerging Technologies), Assistant Librarian, Dewey Library, MA Institute of Technology, 30 Wadsworth St. Bldg. E53-100, Cambridge, MA 02139-4307; 617/253-0874 (W); 617/253-0862 (F); Internet: kamorgan@athena.mit.edu; SEND MAIL TO HOME ADDRESS: 15 Richardson Ave, Arlington, MA 02174; 617/641-4927 (H).

**Muchow, Michael** (Continuing Education), Reference Librarian, 171 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201-5149; 314/882-6824 (W); 314/882-8044 (F); Internet: ELMUCHOW@MIZZOU1.MISSOURI.EDU; SEND MAIL TO HOME ADDRESS: 400 Westwood, Columbia, MO 65203; 314/449-0542 (H).

**Mulder, Craig** (Conference Program Planning 1996, Nominating 1995), Library, Michigan State University, East Lansing, MI 48824; 517/336-3819 (W); 517/336-3532 (F); Internet: 20676cam@msu.edu.

**Muroi, Linda** (Evaluating BI Handbook Task Force), Library Instruction Coordinator, Malcom A. Love Library, San Diego State University, 550 Campanile Drive, San Diego, CA 92812-8050; 619/594-2554(W); 619/594-2700(F); Internet: lmuroi@library.sdsu.edu; 619/229-8052(H).

**Nagel, Kay** (Planning), Reference Librarian, Main Library, University of Georgia, Athens, GA 30602; 706/542-8460 (W); 706/542-4144 (F); Bitnet: Knagel@uga; SEND MAIL TO HOME ADDRESS: 290 Pebble Creek Dr., Athens, GA 30605; 706/353-6680 (H).

**Naito, Marilyn** (Policy), Adult Program Coordinator, Wilderness Coast Public Libraries, P.O. Box 1538, Crawfordville, FL 32326; 904/926-4571 (W); 904/926-5157 (F); Internet: mnaito@garnet.acns.fsu.edu; SEND MAIL TO HOME ADDRESS: 3481 Cedarwood Trail, Tallahassee, FL 32312; 904/668-8978 (H); 904/933-8499 (Cellular).

**Newby, Jill** (Education for BI), Stewart Library, Weber State University, Ogden, UT 84408-2901; 801/626-6231 (W); Internet: jnewby@library.weber.edu.

**Nibley, Elizabeth** (Communication), Reference Librarian, The American University Library, 4400 Massachusetts Ave, NW, Washington D. C. 20016-8046; 202/885-3843 (W); 202/885-1317 (F); Bitnet: ENIBLEY@AUVM; Internet: ENIBLEY@ American.edu; SEND MAIL TO HOME ADDRESS: 5209 Wehawken Road, Bethesda, MD 20816; 301/229-8196 (H).

**Oberman, Cerise** (What's In a Name Task Force), Director of Libraries, Benjamin F. Feinberg Library, SUNY at Plattsburgh, Plattsburgh, NY 12901; 518/564-5180 (W); 518/564-5209 (F); Internet: obermacg@splava.cc.plattsburgh.edu.

**Oka, Christine K.** (Conference Program Planning 1996, Emerging Technologies), Reference Librarian, UCSB Library, University of California, Santa Barbara, CA 93106; 805/893-3454 (W); 805/893-4676 (F); Internet: oka@library.ucsb.edu; SEND MAIL TO HOME ADDRESS: 280 Mathilda Dr. #8, Goleta, CA 93117; 805/968-9713 (H).

**Orme, William** (Teaching Methods), Coordinator, Bibliographic Instruction, Indiana Univ.-Purdue Univ. at Indianapolis Library, 755 W. Michigan Ave., Indianapolis, IN 46202; 317/274-0485 (W); 317/274-0492 (F); Internet: orme@indycms.iupui.edu; SEND MAIL TO HOME ADDRESS: 206 David Lane, Indianapolis, IN 46227; 317/885-9726 (H).

**Osif, Bonnie** (Continuing Education), Assistant Librarian, Engineering, Penn State University Library, 325 Hammond Building, University Park, PA 16802; 814/865-3697 (W); Internet: bao@psulias.psu.edu; SEND MAIL TO HOME ADDRESS: 254 E. Main St., Millheim, PA 16854; 814/349-5696 (H).

**Paez, Linda B.** (Teaching Methods), Head, Reference Department, Truxal Library, Anne Arundel Community College, 101 College Parkway, Arnold, Maryland 21012; 410/541-2523 (W); 410/541-2652 (F); Bitnet: zlbp@aacc.bitnet; SEND MAIL TO HOME ADDRESS: 514 Augusta Drive, Arnold, Maryland 21012-2050; 410/974-4470 (H).

**Park, Elizabeth H.** (Education for BI, Preconference and Program Manual Task Froce), Interim Head, Reference Department, Memphis State University Library, Memphis, TN 38152; 901/678-4487 (W); 901/678-2511 (F); Internet: parkeh@cc.memphis.edu; SEND MAIL TO HOME ADDRESS: 1541 Peabody Avenue, Memphis, TN 38104; 901/272-9393 (H).

**Parker, Linda** (Guidelines for BI Task Force), Chair, Central Reference Services, 201-N Love Library, University of Nebraska-Lincoln, University Libraries, Lincoln, NE 68588-0410; 402/472-2512(W); 402/472-5131(F); Internet: LindaP@unllib.unl.edu; SEND MAIL TO HOME ADDRESS: 1000 Carriage Way, Lincoln, NE 68510.

**Pederson, Ann** (Teaching Methods), Librarian, Educational Services, Chester Fritz Library, Campus Box 9000, University of North Dakota, Grand Forks, ND 58202; 701/777-4639 (W); 701/777-3319 (F); Internet: apederso@plains.nodak.edu; 701/746-0844 (H).

**Penhale, Sara** (BIS Member at Large, 1994-1997), Science Librarian, Wildman Science, Library, Earlham College, Richmond, IN 47374; 317/983-1245 (W); 317/983-1497 (F); SARAP@EARLHAM.EDU; 513/523-2993 (H).

**Peterson, Lorna** (Education for BI), Assistant Professor, School of Information and Library Studies, 381 Baldy Hall, Box 601020, Buffalo, NY 14260-1020; 716/645-6473 (W); 716/645-3775 (F); Internet: lislorna@ubvms.cc.buffalo.edu; 716/886-1973 (H); 716/884-0574 (Home Fax).

**Petrowski, Mary Jane** (BIS Secretary, Video Task Force), Head of Library Instruction, Everett Needham Case Library, Colgate University, 13 Oak Drive, Hamilton, NY 13346-1398; 315/824-7867 (W); 315/8247934 (F); HOME: 3347 Bishop Hill Road, Madison, NY 13402.

**Phillips, Carl** (Policy, What's In a Name Task Force), Carrier Library, James Madison University, Harrisonburg, VA 22807; 703/568-3319 (W); Internet: fac\_cphillip@vax1.acs.jmu.edu; 703/433-6903(H).

**Phillips, Margaret** (Instruction for Diverse Populations), Reference Librarian/Program Coordinator, The Teaching Library, 302 Moffitt Library, University of California, Berkeley, CA 94720; 510/643-8666 (W); 510/642-9454 (F); Internet: mphilip@library.berkeley.edu; 510/548-5535 (H).

**Posteraro, Catherine H.** (Instruction for Diverse Populations), Reference Librarian, Asst. Professor in Academic Resources, Saint Joseph College, West Hartford, CT 06117; 203/232-4571 (W); 203/232-4571 (F); Internet: poster@gsnesha.sje.edu; 203/649-0395 (H).

**Qiu, Jing** (Planning), Coordinator, Bibliographic Instruction, Wise Library/Reference Dept., P.O. Box 6069, West Virginia University, Morgantown, WV 26506-6069; 304/293-5343 (W); 304/293-6638 (F); Bitnet: JQIU@WVNVM; Internet: JQIU@WVNVM.WVNET.EDU; 304/598-9335 (H).

**Ramsdell, Kristin** (Awards), Librarian, Bibliographic Instruction, University Library, California State University, Hayward, CA 94542; 510/727-2969 (W); 510/727-2049 (F); Internet: [KRAMSDELL@CSUHAYWARD.EDU](mailto:KRAMSDELL@CSUHAYWARD.EDU); 510/481-2550 (H).

**Randall, Lynn** (Evaluating BI Handbook Task Force), Director, Caldwell College Library, Ryerson Avenue, ; Caldwell NJ 07006-6195; 201/228-4424 ext.314 (W); 201/228-3851 (F); SEND MAIL TO HOME ADDRESS: 173 Ridge Road, H7, Cedar Grove, NJ 07009.

**Ready, Sandra K.** (Evaluating BI Handbook Task Force), Assistant Dean, Memorial Library, Mankato State University, P.O. Box 8400, MSU Box 19, Mankato, MN 56002-8400; 507/389-5952 (W); 507/389-5751 (F).

**Reit, Janet W.** (Teaching Methods), Library Assistant Professor, Reference Department, Bailey-Howe Library, University of Vermont, Burlington, VT 05405; 802/656-8132 (W); 802/656-4238 (F); Internet: [jreit@moose.uvm.edu](mailto:jreit@moose.uvm.edu); 802/482-2352 (H).

**Rielly, Loretta** (Conference Program Planning 1995), Kerr Library 121, Oregon State University, Corvallis, OR 97331; 503/737-2642 (W); 503/737-3453 (F); Internet: [riellyl@ccmail.orst.edu](mailto:riellyl@ccmail.orst.edu); 503/752-6365 (H).

**Robles, Kimberley** (Membership), Reference and Multicultural Librarian, California State University-Fresno, Henry Madden Library, 5200 N. Barton Avenue, Fresno, CA 93740-0034; 209/278-4578(W); 209/278-4578(F); Internet: [kimberley-robles@csufresno.edu](mailto:kimberley-robles@csufresno.edu); SEND MAIL TO HOME ADDRESS: P.O. Box 27343, Fresno, CA 93729-7343; 209/449-0791(H).

**Roddy, Kevin M.** (Teaching Methods), Librarian, Public Services, University of Hawaii at Hilo, Mookini Library, 200 W. Kawili St., Hilo, Hawaii 96720-4091; 808/933-3577 (W); 808/933-3329 (F); Internet: [kroddy@uhunix.uhcc.hawaii.edu](mailto:kroddy@uhunix.uhcc.hawaii.edu); 808/965-6454 (H).

**Rodrigues, Helena** (Education for BI), Dean of University Libraries, Johnson & Wales University, 111 Dorrance Street, Providence, RI 02903; Internet: [helenar@jwu.edu](mailto:helenar@jwu.edu); SEND MAIL TO HOME ADDRESS: 61 Bayberry Lane, No. Dartmouth, MA. 02747; 508/992-2232 (H).

**Rose, Robert F.** (Awards, Conference Program Planning 1995), Assistant Director, Informational & Instructional Services, Donald O. Rod Library, University of Northern Iowa, Cedar Falls, IA 50613-3675; 319/273-2737 (W); 319/273-2913 (F); Internet: [roser@uni.edu](mailto:roser@uni.edu); 319/236-7796 (H).

**Sandore, Beth** (Video Task Force), Assistant Automated Systems Librarian, 220 Library, University of Illinois, 1408 W. Gregory Drive, Urbana IL 61801; 217/333-2592 (W); 217/244-6649 (F); Internet: sandore@uiuc.edu.

**Sarkodie-Mensah, Kwasi** (Conference Program Planning 1996, Instruction for Diverse Populations), Chief Reference Librarian, O'Neill Library, Room 307, Boston College, Chestnut Hill, MA 02137-3810; 617/552-4465 (W); 617/552-8828 (F); Bitnet: SARKODIK@BCVMS; Internet: sarkodik@bcvms.bc.edu; 617/938-7861 (H).

**Scaun, Anatole** (Planning), Coordinator, Bibliographic Instruction, Harvey A. Andruss Library, Bloomsburg University, Bloomsburg, PA 17815; 717/389-4801 (W); 717/389-3895 (F); Internet: scau@husky.bloomu.edu; 717/709-0590 (H).

**Schad, Maralyn** (Education for BI), Education Librarian, Ablah Library, Wichita State University, Wichita, KS 67208; 316/689-3591 (W); 316/689-3048 (F); Bitnet: Blachowi@TWSUVM.

**Schaeffer, Deborah** (Instruction for Diverse Populations), Access Services Librarian, JFK Memorial Library, Cal State Los Angeles, 5151 State University Drive, Los Angeles, CA 90032-8300; 213/343-3961 (W); 213/343-6401 (F); Bitnet: dschaef@csula; 310/539-3743 (H).

**Shaw, Georgan Kurtz** (Policy), Assistant Librarian in Public Services, Greenville College, Greenville, IL 62246; 618/664-2800 x4352 (W); 618/664-1373 (F); georgan@delphi.com; 618/664-2807 (H).

**Shirato, Linda** (LOEX Clearinghouse), University Library, Eastern Michigan University, Ypsilanti, MI 48197; 313/487-0168 (W); Internet: lib\_shirato@emunix.emich.edu.

**Shonrock, Diana D.** (Evaluating BI Handbook Task Force), Assistant Library Instruction Professorm, Iowa State University Library, 153 Parks Library, Ames IA 50011-2140; 515/294-4527 (W); 515/294-1885 (F); Bitnet: LB.DDS@ISUMVS.

**Sidberry, Greg** (Continuing Education), Librarian, User Education, University of North Texas Libraries, P. O. Box 5188, Denton, TX 76203-0188; 817/565-3982 (W); 817/565-2599 (F); Internet: gsidberr@library.unt.edu.; 214/517-0269 (H).

**Simmonds, Patience L.** (Conference Program Planning 1996, Education for BI), Reference Librarian, Penn State University-Erie, Station Rd., Erie, PA 16563; 814/898-6062 (W); 814/898-6350 (F); Internet: pls@psulias.psu.edu; SEND MAIL TO HOME ADDRESS: 1150 Southview Dr., Erie, PA 16509; 814/864-9436 (H).

**Smith, J. Christina** (Continuing Education), Anthropology/Sociology Bibliographer, Mugar Memorial Library, Boston University, 771 Commonwealth Ave., Boston, MA 02215; 617/353-3715 (W); 617/353-2084 (F); Internet: jchris@acs.bu.edu; SEND MAIL TO HOME ADDRESS: 10 Almont Street, Medford, MA 02155-2717; 617/396-2975 (H).

**Smith, Stephen** (Video Task Force), Assistant OCLC Cataloging Librarian, Automated Services, 220 Library, University of Illinois, 1408 W. Gregory Drive, Urbana IL 61801; 217/244-1888 (W); 217/244-6649 (F); Internet: stephenj@vmd.cso.uiuc.edu.

**Snavely, Loanne** (Teaching Methods), Pennsylvania State University, Art Library, E410 Pattee, University Park, PA 16802; 814/865-6481 (W); 814/865-3665 (F); Internet: LLS@PSULIAS.PSU.EDU; 814/349-8155 (H).

**Spencer, John S.** (Awards), Research Support Services Librarian, Arizona State University, West, Fletcher Library, 4701 W. Thunderbird Rd., P. O. Box 37100, Phoenix, AZ 85069-7100; 602/543-8552 (W); 602/543-8521 (F); Bitnet: IGJSS@ASUACAD; Internet: IGJSS@ASUVM.INRE.ASU.EDU; 602/254-5135 (H).

**Stabler, Karen** (Emerging Technologies), Head, Information Services, New Mexico State University Libraries, Box 30006, Las Cruces, NM 88003-0006; 505/646-6172 (W); 505/646-6940 (F); Internet: KStabler@Lib.NMSU.EDU; SEND MAIL TO HOME ADDRESS: P. O. Box 3516, UPP 2, Las Cruces, NM 88003; 505/521-3603 (H).

**Stark, Marcella L.** (Education for BI), Head, Reference Department, Southern Methodist University, Dallas, TX 75275-0135; 214/768-2259 (W); 214/768-1842 (F); Internet: MSTARK@SUN.CIS.SMU.EDU; SEND MAIL TO HOME ADDRESS: 7625 Rambler Rd. #141, Dallas, TX 75231; 214/368-0503 (H).

**Still, Julie** (Continuing Education), User Education Librarian, Roscoe L. West Library, Trenton State College, Hillwood Lakes, CN-4700, Trenton, NJ 08650-4700; 609/771-2418 (W); 609/771-3299 (F); Internet: jstill@tscum.trenton.edu; 215/884-0232 (H).

**Talar, Sister Anita** (Policy), Reference Librarian, Seton Hall University Library, South Orange, NJ 07079-2690; 201/761-9795 (W); 201/761-9432 (F); Internet: talar@lanmail.shu.edu; SEND MAIL TO HOME ADDRESS: 105 New England Ave., P8, Summit, NJ 07901-1839; 908/277-0830 (H).

**Taylor, Terry** (Emerging Technologies, Local Arrangements, Chicago 1995), Instruction Coordinator, John T. Richardson Library, DePaul University, 2350 N. Kenmore Ave., Chicago, IL 60614; 312/362-6618 (W); 312/362-6187 (F); Internet: ttaylor@wppost.depaul.edu; 708/965-4283 (H).

**Tenofsky, Debbie** (Emerging Technologies), Coordinator, User Information, Loyola University, Cudahy Library, 6525 N. Sheridan Rd., Chicago, IL 60626; 312/508-2778 (W); 312/508-2993 (F); Internet: zlzlb30@luccpua.it.lic.edu; 312/525-7066 (H).

**Tsai, Betty L.** (Instruction for Diverse Populations, Local Arrangements, Philadelphia 1995), Systems Librarian, Library, Bucks County Community College, Newtown, PA 18940; 215/968-8010 (W); 215/968-8005 (F); Internet: tasaib@bucks.edu; 215/752-9218 (H).

**Valdez, Esteban** (Membership), Reference/Instruction Librarian, Undergraduate Library 0-175-D, University of California, San Diego, 9500 Gilman Drive, La Jolla, CA 92093-0175; 619/534-1208 (W); 619/534-1210; Internet: evaldez@ucsd.edu; SEND MAIL TO HOME ADDRESS: P.O.Box 2784, La Jolla, CA 92038; 619/459-8846 (H).

**Van Nortwick, Barbara** (Education for BI), Associate Professor, Skidmore College, Saratoga Springs, NY 12866; 518/584-5000 ex. 2815 (W); 518/584-3023 (F); Internet: bvannort@skidmore.edu; SEND MAIL TO HOME ADDRESS: R.D. 1, Box 292, Nassau, NY 12123; 518/766-4190 (H).

**Vogel, Kristin** (Communication), Access Librarian, Sheean Library, Illinois Wesleyan University, P.O. Box 2899, Bloomington, IL 61702; 309/556-3576(W); 309/556-3261(F); Internet: kvogel@titan.iwu.edu.

**Voros, David** (Teaching Methods), Library Director, Lehigh Carbon Community College, 4525 Education Park Drive, Schnecksville, PA 18078; 610/799-1196 (W); 610/799-1159 (F); david1834@aol; 610/799-0588 (H).

**Weaver, Bruce** (Policy), Reference/CD Librarian, OSU Undergraduate Library, Ohio State University, Sullivant 110, 1813 N. High St., Columbus, OH 43210; 614/292-2075 (W); 614/292-7859 (F); Internet: weaver.33@osu.edu; SEND MAIL TO HOME ADDRESS: 1169 King Avenue, Columbus, OH 43212; 614/488-5920 (H).

**Williams, Claibourne** (Policy), Bluefield State College, Hardway Library, 219 Rock Street, Bluefield, WV 24701; 304/327-4053 (W); 304/327-7747 (F); Bitnet: CWILLIAMS@WVNBSC; SEND MAIL TO HOME ADDRESS: 2009 Walton Ave. #3, Bluefield, WV 24701.

**Williams, Clay** (Video Task Force), Reference Librarian, Bluefield State College, Bluefield, WV 24701; 304/327-4053 (W); 304/327-0278 (F); Internet: cwilliams@wvnbsc.wvnet.edu; SEND MAIL TO HOME ADDRESS: Rt. 2 Box 326, Bluefield, VA 24605; 703/326-3103 (H).

**Williams, Helene** (Management of BI Services), Bibliographic Instruction Coordinator, 270 Snell Library, Northeastern University, Boston, MA 02115; 617/373-3316(W); 617/373-5409(F); Internet: helene@neu.edu, hwilliams@lynx.neu.edu; 617/455-8471(H).

**Williams, Karen** (Evaluating BI Handbook Task Force, Membership), Head, Central Reference, University of Arizona Library, Tucson AZ 85721; 602/621-4865 (W); 602/621-9733 (F); Internet: KWILLIAM@CCIT.ARIZONA.EDU; SEND MAIL TO HOME ADDRESS: 2251 E. Kleindale, Tucson, AZ 85719.

**Wilson, Betsy** (What's In a Name Task Force), Associate Director of Libraries for Public Services, 482 Allen Library, FM-25, University of Washington, Seattle, WA 98195; 206/685-1903 (W); 206/685-8727 (F); Internet: betsyw@u.washington.edu.

**Woodard, Beth S.** (Guidelines for BI Task Force, Nominating 1996), Central Information Services Librarian, 300 Library, University of Illinois Library, 1408 W. Gregory Drive, Urbana, IL 61801; 217/333-1900 (W); 217/244-0398 (F); Internet: woodard@vmd.cso.uiuc.edu; SEND MAIL TO HOME ADDRESS: Rural Route 1, Box 93, Oakwood, IL 61858; 217/354-4497.

**Wright, Carol** (Awards), Reference Librarian, Penn State University Libraries, E 105 Patee Library, University Park, PA 16802; 814/865-0666 (W); 814/865-1015 (F); Internet: C1W@PSULIAS.PSU.EDU; 814/238-5785 (H).

**Zabel, Diane** (Awards, Preconference & Program Manual Task Force), Social Science Reference Librarian, E105 Pattee Library, The Pennsylvania State University, University Park, PA 16802; 814/865-1013 (W); 814/865-1015 (F); Internet: dmz@psulias.psuvm.edu; 814/237-7696 (H).

**Zald, Anne E.** (Management of BI Services), Documents Reference Librarian, Government Publications Division FM-25, University of Washington Libraries, Seattle, WA 98195; 206/543-1937 (W); 206/685-8049 (F); Internet: zald@u.washington.edu.

**Zambella, Beth Ann** (Communication), BI Coordinator, Kilmer Area Library, Rutgers University Libraries, New Brunswick, NJ 08903; 908/932-5733 (W); 908/932-3472 (F); Internet: zambella@zodiac.rutgers.edu; SEND MAIL TO HOME ADDRESS: 111 South 4th Ave., Highland Park, NJ 08904-2622; 908/777-0084 (H).

**Zhang, Sha Li** (Communication), Assistant Librarian, University of Kentucky, Southeast Community College, 700 College Rd., Cumberland, KY 40823; 606/248-8030 (W); 606/248-7346 (F); Internet: SLZHAN00@UKCC.UKY.EDU; 606/589-5577 (H).